

**MINUTES OF THE MEETING OF THE LIBRARY COMMISSION OF THE CITY OF
LOS ALTOS, HELD ON THURSDAY, SEPTEMBER 12, 2019 AT 6:31 P.M. AT MAIN
LOS ALTOS LIBRARY, 13 S SAN ANTONIO ROAD, LOS ALTOS, CALIFORNIA**

ROLL CALL

PRESENT: Commissioners Bedard, Hill, Kiremidjian, R. Liu, Y. Liu, Steinle

ABSENT: None

PUBLIC COMMENTS

None.

ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes

Action: Upon a motion by Commissioner Hill, seconded by Commissioner Steinle, the Commission unanimously approved 6 – 0 the minutes of the August 8, 2019 Library Commission Meeting.

2. Work Plan

Action: None taken. The Library Commission discussed the ongoing discussions between the City of Los Altos and the Friends of the Library. The Commission decided to appoint Commissioner Steinle to observe the meetings and report back to the Commission.

3. Provide Feedback on Behavior Policy

Action: None taken. The Library Commission provided suggestions, edits and feedback on the Behavior Policy.

INFORMATIONAL ITEMS

4. Update from County Staff

Children's Services Manager Jennifer Weeks presented the monthly update for Santa Clara County. She highlighted the following information:

- Distinguished Author Series
- Voter Sign-Up Group Date
- Awareness on Dementia Events
- Save the Date for next JPA meeting
- Master Contract Negotiations

Community Librarian Marlene Iwamoto presented the monthly update for the Los Altos Library and Woodland Branch. She highlighted the following information:

- It's Showtime Statistics
- Program Highlights

- July Statistics for the Los Altos and Woodland Libraries
- Upcoming Events Calendar

5. Information from the Friends of the Library

Friends of the Library Representative Darwin Pulous reported that the August Book Sale brought in \$16,000. The new location at the Los Altos Youth Center (LAYC) required a lot of set-up. He also reported that they are continuing to work with City staff on the working space.

6. Update from NCLA/Redevelopment Task Force

NCLA Task Force Chair Cindy Hill reported that the Task Force is currently working on their influencer meetings and a website has been created to take in questions and responses to their outreach.

7. Update from City Staff

Staff Liaison Jaime Chew announced that Recreation & Community Services will be offering a variety of classes and events currently listed in the Fall Activity Guide. She also announced the upcoming special events—Halloween Window Painting and the Parks & Recreation Commission's Halloween Movie Night. She also updated the Library Commission on the new office location of the Underground at 400 University Avenue. This was in preparation for the demolition of the current Hillview Community Center and the construction of the new Los Altos Community Center.

COMMISSIONERS' REPORTS AND COMMENTS

None.

FUTURE AGENDA ITEMS

Work Plan

Commission Training

ADJOURNMENT

Chair Kiremidjian adjourned the meeting at 8:26pm.